



PO Box 1911, Lunenburg, NS B0J 2C0

## GRANTS FOR ARTS ORGANIZATIONS AND INDIVIDUAL PROJECTS

Lunenburg Foundation for the Arts provides grants to arts organizations, as well as to both emerging and established artists across the full range of artistic media: theatre, visual arts, dance, writing, music, fine craft, as well as multi-media and inter-disciplinary projects.

### Eligibility:

- Grants are available to individual artists and to arts groups and organizations.
- Applicants must be based in Lunenburg County.
- The project must have a public component: performance, exhibition, workshop, other.

### Deadline:

Applications are awarded twice yearly. Fully completed applications must be received no later than May 30 and October 30 annually. Applications are reviewed and awarded within one month of these deadlines.

### Adjudication:

A panel appointed by the Lunenburg Foundation for the Arts assesses all applications. Grants are awarded based on artistic merit, financial need, and benefit to the arts in Lunenburg County. While we welcome all applications, funds are limited and we may not be able to fund all requests. Unsuccessful applicants will be advised if they are eligible to re-apply.

### Application:

Applications MUST include:

- Completed application form.
- 300 word statement describing the artistic project for which funds are requested.
- Artistic record/professional history of individual or organization.
- Completed budget using the form provided.
- Publicity plan, if applicable.
- 2 letters of recommendation.

Please note: A written follow-up report, successes and challenges, is required within two months of the conclusion/completion of the project. Proof of appropriate use of funds is required; actual budget figures must be added to the budget submitted with the original application.

Applicants are strongly encouraged to contact the Grant Committee Chair at [lunenburgartsfoundation@gmail.com](mailto:lunenburgartsfoundation@gmail.com) to seek answers to questions or clarification of eligibility, before completing the application.

[www.lunenburgartsfoundation.ca](http://www.lunenburgartsfoundation.ca)

Charitable registration number: 81722 8703 RR0001



PO Box 1911, Lunenburg, NS B0J 2C0

**GRANT APPLICATION**  
**ARTS ORGANIZATIONS AND INDIVIDUAL PROJECTS**

Name of Organization/Individual: \_\_\_\_\_

Name and Position of Contact Person: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Mailing address:  
\_\_\_\_\_  
\_\_\_\_\_

Type of Event/Project: \_\_\_\_\_

Date(s) and Location of Event/Project: \_\_\_\_\_

Amount Requested: \_\_\_\_\_ Date funds are needed: \_\_\_\_\_

How does your project benefit the arts in Lunenburg County?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please read and check:

I understand and agree that my/our name and project may be used in and for promotional materials sponsored by Lunenburg Foundation for the Arts: \_\_\_\_\_

Attachments required – on separate sheet(s):

- **Statement** describing the proposed event/project, including artistic medium, number of people involved, intended audience, projected attendance, and any other relevant factors you would like to have considered: 300 word maximum.
- **Artistic Record/Professional History** of individual or organization, including background, performances, exhibitions, publications, workshops, and so forth. If you are an emerging artist, please outline relevant education and training.
- **Budget Form** (attached), including intended use of funds, any other grant applications or sponsors, as well as in-kind donations and funds anticipated/confirmed, and ticket prices if relevant.
- **Publicity Plan**, if applicable, including how, when, and where you will advertise. Please include sample publicity materials if available.
- **Two letters** of recommendation.

**Follow-up report:** A written follow-up report, outlining successes and challenges, is required within two months of the conclusion/completion of the project. Proof of appropriate use of funds is required; actual budget figures must be added to the budget submitted with the original application.

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Signature of Applicant

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Date

Thank you for your application. While we welcome all applications, funds are limited and we may be unable to fund all requests. Applications are reviewed and awarded within one month of each deadline. Information contained herein remains confidential.

Please submit application to:

[lunenburgartsfoundation@gmail.com](mailto:lunenburgartsfoundation@gmail.com)

or by mail to:

Lunenburg Foundation for the Arts  
PO Box 1911  
Lunenburg, NS B0J 2C0

# LUNENBURG FOUNDATION FOR THE ARTS

## Attachment: Grant Application Budget Form

Note: equipment purchase, capital expenditure are not eligible expenses

<b>EXPENSES</b>	<b>Projected</b>	<b>Actual</b> (complete and submit with final report)
Fees/tuition		
Travel/mileage		
Accommodation		
Supplies/materials		
Equipment rental		
Administration		
Other (specify)		
<b>Total Expenses</b>		
<b>REVENUE</b> (please indicate those revenue items that have been confirmed)		
Grants (specify)		
Sponsorships (specify)		
Personal contribution (required):		
Other (specify)		
Other (specify)		
<b>Total Revenue</b>		
<b>SUMMARY</b>		
Total expenses:		
Total revenue:		
<b>Shortfall (expenses minus revenue)</b>		
<b>Amount requested from the Lunenburg Lunenburg Foundation for the Arts*</b>		

\*Should not exceed \$2000